

Scheduling a Picnic in Seattle Parks

Picnic Season: April through March Annually



Seattle
Parks & Recreation

Event Scheduling

Seattle Parks & Recreation
300 Elliott Ave W, Suite 100
Seattle, WA 98119

Office: 206-684-4080, Opt. 2

Email: SPRevents@seattle.gov

Website: www.seattle.gov/parks/rentals-and-permits/picnic-rentals

Making a Reservation:

Lottery Applications (Email (preferred) or U.S. Mail)

Applications for the upcoming season are accepted first day of **January through the last day of February**. Beginning the 1st business day of March, applications will be processed randomly.

Applications received between March-December

We will process applications in the order received.

In Addition

We strongly recommend choosing six (6) dates and locations in case your first choice is not available.

- **Do NOT** submit duplicate requests or ask for status updates.
- We will contact you if your selections are not available.

Catering & Special Equipment Requirements

If you secure a caterer or vendor to provide on-site services or equipment, **other fees and insurance will be required.**

We define a caterer as a paid person or company that prepares, and/or serves food, or sets up equipment in a park. We define special equipment as an air-bouncer, an inflatable structure, laser tag/gaming equipment rented from or provided by a licensed business, or a canopy larger than 400 square feet, etc. All air-bounce/inflatable equipment will need a generator for power. **Seattle Parks & Recreation does not provide electricity.**

- Requests and all changes must be made at least **14 days in advance** of your picnic.
- All vehicles need to remain in designated parking lot and park on a first-come, first-served basis. Roping or coning off parking spaces is not allowed.

Online Picnic Reservation Options:

New as of 2024, select picnic sites are reservable **5 days or more** ahead of date, April-Oct. Online bookings are not considered 'standard booking's.' **All online bookings are final**, no exception or adjustments can be made. See locations highlighted in **blue** below for **online** options. All sites are reservable by application. Catering and Special equipment requests are **NOT** allowed.

Permit Fees

Picnic Shelters (see reservation site lists)	\$60-\$368
Uncovered Immobile Tables (half day/full day M-F)	\$15/\$26
Uncovered Immobile Tables (half day/full day Wknd)	\$21/\$31
Use Permit (caterers, air-bouncers, etc.)	\$75
Rescheduling/Changing a Paid Picnic*	\$26
Company/Commercial Sign/Banner (per surface) ...	\$104
Non-Sufficient Funds (NSF) Checks	\$20

This option not available for online reservations. Request must be **14 DAYS before the event date. Fees are non-transferable and all bookings must remain within the same picnic season.*

Payment Process

Do NOT submit payment with your application. A confirmation with payment instructions will be emailed to you once your application has been processed.

- Once payment is applied, there are **NO REFUNDS**.

Picnic Permit

- A valid permit has a \$0 balance showing. Unpaid reservations are not valid permits.
- It is your responsibility to bring the paid permit to the site on the day of your picnic to enforce your reservation.
- It is your responsibility to read, agree and abide to the terms and conditions in this brochure and the permit.
- Early arrival recommended. Minor cleaning may be needed.

Sales & Commercial Advertising

Prior permission is required for sales or commercial advertising. If approved, 10% of gross receipts collected on SPR property must be paid to the City of Seattle. Commercial advertising is allowed only with an advance payment of \$100 per surface per day.

Additional permit is required for ceremonies.



Reservation Sites

Event Scheduling Office: 206-684-4080, OPT. 2

The chart below lists parks where tables and/or shelters can be reserved. You must reserve enough tables for your party. 10 people per table **MAX**. Please provide accurate attendance.

Picnic Tables: Permanently installed, numbered tables outside of shelters are priced separately. We permit tables for up to 10 people each, most tables seat 6-10 people. **Shelter prices** will be \$5 less per seating table listed inside shelter on weekdays. Per Table Fee: **\$15/half day, \$26/full day (M-F); \$21/half day, \$31/full day (Sat-Sun);**

Picnic Site Information

- AM Half Day: 8:00am-2:00pm
- PM Half Day: 3:00pm-10:00pm
- Full Day: 8:00am-10:00pm
- Addresses are provided as locations. [Do Not](#) mail to these addresses
- Empty Box = Not Applicable
- *indicates tables reservable online April-Oct. Note all [online](#) reservations are final. No exceptions, adjustments or adds.

	Shelter #	Half Day Shelter Fee	Full Day Shelter Fee	Seating Tables Inside	Serving Tables Inside	Shelter Capacity	Outside Tables	Site Capacity (with all reservable tables booked)	ADA Partial "P"
Alki: 1702 Alki Ave. SW	1	\$75	\$120		2	20	14	170	P
Be'er Sheva: 8650 55 th Ave S*	(Tables Only)						2	20	
Benefit: 38 th Ave S & S Benefit St*	1	\$102	\$172	2		20	2	35	
Carkeek: 950 NW Carkeek Park Rd.	1	\$90	\$145		1	20	19	210	P
	2	\$138	\$213	3		50	14	190	
Cascade Playground: 333 Pontius Ave N*	(Tables Only)						2	20	P
Don Armeni: 1222 Harbor Ave SW*	(Tables Only)						2	20	
Duwamish Waterway: 7900 10th Ave. S*	(Tables Only)						4	40	P
Ella Bailey: 2601 W Smith St.*	(Tables Only)						3	30	P
Ferdinand St: 4800 Lake WA Blvd. S.*	(Tables Only)						3	30	
Gas Works: 2101 N Northlake Way	1	\$102	\$172	2		50	5	100	P
	2	\$124	\$214	4		60	4	100	P
Genesee: 4316 S Genesee St.*	1	\$195	\$315	5		100		100	
Georgetown: 750 S. Homer St.*	1	\$123	\$203	3		50		50	P
Golden Gardens: 8498 Seaview NW (north end)	1	\$75	\$120		1	20	9	110	
	2	\$75	\$120		1	20	12	140	
Greenwood: 602 N 87th St.*	(Tables Only)						5	50	P
Jefferson (no grills): 3801 Beacon Ave S 98108*	1	\$123	\$203	3		50		50	P
	2	\$123	\$203	3		50		50	P
	3	\$165	\$265	5		80		80	P
John C. Little Sr: 6961 37th Ave S 98118*	1	\$102	\$172	2		40		40	P
	2	\$102	\$172	2		40		40	P
Judkins: 2150 S Norman St.	1	\$122	\$202	2		40	11	150	P
Lincoln: Fauntleroy SW & SW Webster (8011 Fauntleroy Way SW 98136)	1	\$96	\$151	1		30	22	250	
	2	\$96	\$151	2		40	21	250	
	3	\$153	\$238	3		30	10	130	P
	4	\$132	\$207	2		30	3	60	P
	5	\$159	\$244	4		50	25	300	P
Madrona: 853 Lake WA Blvd.	1	\$60	\$110			20	7	90	
Magnolia: 1461 Magnolia Blvd. W*	1	\$60	\$110			20	10	100	

*Available to reserve online

Reservation Sites

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Site Amenities There may be extra amenities at some of the shelters (i.e. barbecues, sink and fireplace/stove) that are provided for convenience at no extra charge. **We do not guarantee that these amenities will be available, and do not give refunds if these are not functioning/available on the day of your reservation. Electricity and water are NOT guaranteed nor provided for a picnic reservation. Most picnic parks have restrooms. Review [here](#)**

Picnic Site Information

- AM Half Day: 8:00am-2:00pm
- PM Half Day: 3:00pm-10:00pm
- Full Day: 8:00am-10:00pm
- Addresses are provided as locations. [Do Not](#) mail to these addresses
- Empty Box = Not Applicable
- *Indicates tables reservable online April-Oct. Note all [online](#) reservations are FINAL No exceptions, adjustments or adds.

	Shelter #	Half Day Shelter Fee	Full Day Shelter Fee	Seating Tables Inside	Serving Tables Inside	Shelter Capacity	Outside Tables	Site Capacity (with all re-servable tables booked)	ADA Partial "P"
Maple Leaf: 1020 NE 82nd St.*	1	\$144	\$234	4		100		100	P
Matthews Beach: 9300 51st Ave. NE	(Tables Only)						12	120	
Me-Kwa-Mooks: 4503 Beach Sr. SW*	(Tables Only)						2	20	
Meridian: 4649 Sunnyside Ave. N*	1	\$228	\$358	8		100		100	P
	(Tables Only)						2	20	
North Acres: 12718 1st Ave. NE*	(Tables Only)						4	40	
Othello Playground: 4351 S Othello St.*	(Tables Only)						6	60	P
Powell Barnett: 352 MLK Jr. Way	(Tables Only)						4	40	P
Pratt: 1800 S Main St.*	(Tables Only)						5	60	
Ravenna: 2000 NE 58th St.	1	\$60	\$110		1	50	9	140	
Ross Playground: 4320 4th Ave. NW*	(Tables Only)						2	20	P
Roxhill: 2850 SW Roxbury*	(Tables Only)						10	100	P
Seward: 5895 Lake Washington Blvd. 98118 <i>Shelters 1 & 2 south end, near water</i> <i>Shelters 3-5 upper loop</i>	1*	\$102	\$172	2		40		40	P
	2*	\$144	\$234	4		50		50	
	3	\$243	\$368	8		120	18	300	P
	4*	\$144	\$234	4		50		50	
	5*	\$144	\$234	4		50		50	
View Ridge (no grills): 4408 NE 70th St.	1	\$123	\$203	3		50	3	50	P
Virgil Flaim: 2700 NE 123rd St.*	(Tables Only)						2	20	P
Volunteer: 1247 15th Ave. E*	(Tables Only)						3	30	
Warren G Magnuson: 7400 Sand Point Way NE <i>Shelter 1 by Boat Launch; Shelter 2 by swim beach</i> <i>Shelter 3 by playground/ballfields</i>	1	\$243	\$368	8		90		100	P
	2	\$153	\$238	3		40	9	130	P
	3	\$159	\$244	4		60		60	P
Westcrest: 9000 8th Ave. SW*	(Tables Only)						6	60	P
Woodland: <i>Shelters 3: N 50th & Woodland Pk N**</i> <i>Shelters 4, 6, 7: N 59th & Aurora N</i> <i>Uncovered Tables between Shelters 4 and 6</i>	3	\$81	\$141	1		20	48**	470	
	4	\$81	\$141	1		20	5	50	P
	6	\$226	\$356	6	2	110	9	200	P
	7*	\$123	\$203	3		50		30	
	(Tables Only)						6	60	P

*Available to reserve online

**Shelter 3 has 12 tables outside nearby, the area has a total of 48 tables

Vehicle Access Not Permitted

Vehicles not allowed beyond parking lots or street.

Tents & Portable Canopies

With a picnic permit, you can set up a portable freestanding canopy measuring no more than 400 square feet (20'x20') in size. No stakes or in-ground anchors.

Clean Up & Recycle

Before leaving the park, pickup litter, debris and remove any signs, balloons or streamers from your picnic area. When using charcoal in the park, soak used coals with water and remove from the area or place in coal buckets where provided. If you find excessive litter or vandalism at your site, report it using City of Seattle's Find It, Fix It App. We appreciate your help in keeping our parks pleasant for everyone and clean for the next group.

Prohibited Activities

The following are prohibited at City parks, including all picnic areas:

- Smoking, use of illegal substances or alcoholic beverages of any kind. (SMC 18.12.255)
- Amplified sound (SMC 25.08.520)
- Fires, except fires in authorized stoves, grills, or fire rings.
- Driving on the turf/grass or in unauthorized areas.
- Driving stakes into the ground or digging holes.
- Damaging or removing anything from the park (including driftwood, shells, trees, and shrubs).
- Off-leash dogs and any dogs on beaches.

Rights & Privileges

When you have obtained a picnic permit, you have the right to enjoy your picnic site for the duration of your permit. **You must bring your permit with you.** Without your permit, it's difficult to prove that you've reserved and paid for the site. ***If you arrive to your reserved site and someone is already using the space, we ask that you show them your permit, ask them to leave and allow a 30 minute period for them to relocate from your reserved space.***

Access for People with Disabilities

Within the limitations of each park site, Seattle Parks and Recreation will, at your request, do our best to make accommodations for persons with disabilities. Please arrange this through the Event Scheduling Office.

Anti-discrimination

As a matter of policy, law and commitment, Seattle Parks and Recreation does not discriminate on the basis of race, color, sex, marital status, sexual orientation, political ideology, age, creed, religion, ancestry, national origin, or presence of any sensory, mental or physical handicap. (SMC 18.12.280). Complaints can be filed with the Seattle Parks and Recreation Superintendent's Office or the Office of Equal Employment Opportunity, U.S. Department of the Interior, Washington, D.C. 20240



Ella Bailey Park



Lower Woodland Park Shelter 6



Judkins Park lower picnic tables 4 7



Georgetown Playfield Park

***Starred Items are Required**

Picnic Reservation Application

Read the brochure before completing this application. Application not to be used for online self-book reservations.

For site maps and photos visit: www.seattle.gov/parks/rentals-and-permits/picnic-rentals

Main Contact					
First Name*	Last Name*	Gender*	Ethnicity	Languages	Date of Birth*
Residential Address*			Apt./Suite	City*	State* Zip Code*
Organization Name (if applicable):		Address:		City	State Zip Code
Primary Phone*	Cell Phone	Email Address*			

- List six (6) preferences for picnic dates and locations. You may choose any combination of dates and locations.
- You must reserve enough tables for all of event attendees. Each table can fit up to ten (10) people.
- Use separate applications for each event.

Event Name*:		Number of People*:		
	Park Name*	Date*	Shelter Number	Number of uncovered Tables
1*				
2*				
3*				
4				
5				
6				

Picnic Time Options:

AM Half Day 8:00am - 2:00pm

PM Half Day 3:00pm - 10:00pm

Whole Day 8:00am - 10:00pm

All setup and cleanup needs to be done within permitted hours.

Help us determine additional permits needed:

Hiring On-Site Caterer: A vendor who prepares, cook, serves food onsite or provides equipment to be picked up later (Catering)

NO YES

Specialty items: Oversized Canopy (over 400 sq ft), Face Painting, Balloon Art, Air Bouncer, etc.

NO YES

Important Fees to know:

Non-Sufficient Funds (NSF) Checks\$20

[Rescheduling/Change Fee \(must be requested 14 days in advance\)*\\$25](#)

**Applications Only/Online Reservations Final*

Return Application digitally preferred or by:

Email (attachment): SPRevents@seattle.gov

or **Mail:** Event Scheduling - Seattle Parks & Recreation
300 Elliott Ave W, Suite 100
Seattle, WA 98119

Please Initial you have read and understand:

___ Vehicle access is **NOT** permitted into any park.

___ **Electricity is NOT available. Water may be available at select locations.**

___ **No Amplified Sound.** This includes boom-boxes, loudspeakers, radios, or public address systems.

___ Alcohol and smoking are **NOT** allowed in Seattle Parks.

___ No fuel tanks larger than 5 gallons are permitted.

___ Applicants/Permit holders agree to the terms and conditions listed in the picnic brochure and on the picnic permit.

*****ALL FEES ARE NON-REFUNDABLE*****

Payment:

Do Not include payment with your application. A confirmation with payment instructions will be emailed to you once your application has been processed.

I have read and understand the brochure and application information

Signature

Picnic Application



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